



**Minority-Owned and Women-Owned Business
Enterprise and Small Business Council Committee
MEETING MINUTES**

**REGULAR MEETING
Tuesday, January 14, 2014**

The MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a regular meeting on Tuesday, January 14, 2014 at 301 W. 2nd Street, Boards & Commissions Room 1101, in Austin, Texas.

Council Member Mike Martinez called the meeting to order at 3:05 p.m.

Council Members in Attendance:

Council Member Martinez, Mayor Pro Tem Cole

1. APPROVAL OF MINUTES

The minutes for the regular meeting of December 10, 2013 were approved on motion made by Mayor Pro Tem Cole; motion seconded by Council Member Martinez, and item passed on a 2-0 vote.

2. CITIZEN COMMUNICATION: GENERAL

No speakers were signed for Citizen Communication

3. OLD BUSINESS

- a. Discuss and make recommendations on a guaranteed loan program, including a collateral pool for small businesses and minority- and women owned businesses (MBE/WBEs) that contract with the City directly, or through companies that contract with the City or have chapter 380 economic incentive agreements with the City

Veronica Briseño Lara, SMBR Director, provided an update to the Council Committee on options staff is researching, stakeholder meetings scheduled, timeline of report, and responded to questions from the Committee.

4. MBE/WBE ADVISORY COMMITTEE REPORT

Monthly report from the Minority-Owned and Women-Owned Business Enterprise (MBE/WBE) and Small Business Advisory Committee regarding its activities and minority-owned and women-owned business enterprises issues as described in its agenda posted for January 7, 2014.

The Council Committee postponed this item for the February meeting.

5. STAFF REPORT

Monthly report from the Small & Minority Business Resources (SMBR) department regarding Request for Changes

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Debra Dibble, SMBR Assistant Director, provided an update and summary on the Request for Change report.

6. AGENDA ITEMS

- Special Called Meeting requested by Council Committee prior to January 30 for update from staff on financial and payment assistance options for small businesses
- MBE/WBE Advisory Committee Report
- Update from staff on financial and payment assistance options for small businesses

7. ADJOURN

Council Member Martinez adjourned the meeting at 3:25 p.m. without objection.